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To whom it may concern,

My name is Manvir Singh, and I am grateful for the opportunity to apply. After reviewing your job description, it is clear that you are looking for a dependable and versatile candidate to handle the responsibilities associated with this role. Based on my skills, work ethic, and experience, I believe I would be a strong candidate for this position.

I am a highly motivated high school student with a 4.11 weighted GPA who has consistently been praised as hardworking by my teachers and peers. During my academic career, I have gained experience in areas that require precision, problem-solving, and organization—such as coding web pages using HTML and CSS, working with Git, GitHub, and Netlify, and programming microcontrollers like Arduino UNO and ESP32 CAM module. Whether working on academic, extracurricular, or personal projects, I apply strong technical and problem-solving skills, which I hope to bring to your company.

In addition to my technical abilities, I have developed sorting and attention-to-detail skills through volunteer roles at the Kerman Library (30 hours) and the Family Engagement Center, as well as through my participation in CTEL (9th and 11th grades). I have also taken a Public Services class, where I learned valuable safety skills, including basic CPR and how to properly use fire extinguishers. I am an Honor Roll student (2026) and a half-marathon finisher (2017), which speaks to my discipline and determination.

After reviewing my resume, I hope you will agree that I am the type of skilled and resourceful candidate you are looking for. I look forward to explaining how my skills and abilities can benefit your organization. Please contact me at 559.401.9771 or by email at Singhmanvirpb09@gmail.com to arrange a convenient meeting time.

Thank you for your consideration, and I look forward to hearing from you soon.

Respectfully,  
Manvir Singh